

Personnel Advisory Board  
Meeting: May 2, 2013  
Tonset Meeting Room, Orleans Town Hall

*C. May*  
'13 JUL 14 7:15AM  
ORLEANS TOWN CLERK

The Personnel Advisory Board met at 4:30 p.m. on Thursday, May 2. Present were members Ken Rowell and Kevin Galligan and Assistant Town Administrator Myra Suchenicz. Mr. Galligan acted as Chairman in the absence of Rolf Soderstrom and called the meeting to order at 4:33 p.m.

Board members were provided with copies of the Personnel Bylaw and proposed amendments to be considered at the Annual and Special Town Meetings on May 13.

The Board discussed the classification and staffing of the two new positions of Director of Public Works and Natural Resources and Buildings and Facilities Manager, as well as the process of creating and implementing the Department of Public Works and Natural Resources.

The Acting Chairman opened the public hearing at 5:00 p.m., as advertised. The Board reviewed the proposed amendments which were on file with the Town Clerk.

Article 3 of the Special Town Meeting adds the new positions to the FY13 classification/compensation plan. It also adds the day after Thanksgiving as a paid holiday and provides for general wage increases of 2% in FY12 and 2% in FY13, consistent with Town collective bargaining agreements.

Article 24 of the Annual Town Meeting provides for a general wage increase of 2.5% in FY14 consistent with Town collective bargaining agreements.

There were no public comments, and the Acting Chairman closed the public hearing.

The Board also discussed ways in which they could assist with updating the current seasonal classification/compensation plans when they are reviewed as part of the ongoing reorganization process.

On a motion by Mr. Galligan seconded by Mr. Rowell, the Personnel Advisory Board voted to adjourn at 5:10 p.m. The vote was 2-0.

(transcribed by) Myra Suchenicz

Voted to approve: July 12, 2013  
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